Continuity of Employment Program Application

CUI (when filled in)

Associate Name: Employee ID:

E-mail:

Leave Without Pay from: To: In-transit phone number:

New Duty Station:

Arrival date: Date of availability to work:

Associate Signature: Date:

To Be Completed By Human Resources Office

Associate Title: Grade:

Work Performance Review (WPR):   Pay Rate:

          Review Date: Rating: Position Held:

Current:

Previous:

Note: Associates must have fully successful or higher rating on the last two WPRs, unless only one WPR is available. Closeout Performance Review must be executed if previous WPR is not on file; must be executed as soon as possible but not later than the associate's last day of work prior to leave without pay (LWOP).

HR Associate: Phone No.:

HR Associate Title: Date:

Privacy Act Statement

AUTHORITY: 5 U.S.C. §552a, Records Maintained on Individuals; 5 U.S.C. §301 Departmental Regulations; and 10 U.S.C. §5013 Secretary of the Navy.

PRINCIPAL PURPOSE: To collect information needed to determine qualifications, suitability and availability of applicants for employment. Your completed application may be used to examine, rate and/or assess your qualifications, and restrictions based on citizenship, members of family already employed, and residence requirements and to contact you concerning availability for an interview. All or part of your completed NEXCOM Form may be disclosed: to appropriate federal, state or local law enforcement agencies charged with the responsibility of investigating a violation or potential violation of the law.

ROUTINE USES: The DoD "Blanket Routine Uses" that appear at the beginning of the Navy's compilation of systems notices apply to this system - SORN #N04066-6. Used by individuals to input their personal information.

DISCLOSURE: Voluntary, however failure to provide requested information may preclude you from receiving full consideration in which this information is needed.

Controlled by: DoN-NEXCOM
CUI Category: PRVCY
LDC: FEDCON
POC: NEXCOM Code H